

CONFIDENTIAL

5 March 1956

Chief, Plans and Policy Staff, OTR

Acting Director of Training

25X1

Action Requested by DTR Dispatch

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1. In line with DTR's request in his dispatch from [] will you initiate action, as soon as possible, to obtain a coordinated schedule of courses for the last of 1956 and get set to issue by 1 June the schedule of courses for January to June 1957.

2. Also in his dispatch from [] DTR suggests action to work out a program of orientation to OTR functions for [] who is going to [] and needs to be thoroughly familiar with the activities of OTR. Please see me about working out an appropriate schedule. 25X1

3. DTR in the same dispatch urges immediate action in the form of a field memorandum from Mr. Wisner to make field personnel aware that assignments to OTR are desirable. This memorandum should incorporate the CS Notice of Autumn 1954 on this subject, plus some of the statements in Mr. Wisner's Christmas letters of 1954 and 1955 to DTR. This memorandum should go to all DD/P personnel in the field. Will you prepare a draft of this notice and I will then discuss it with Mr. Helms.

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25 YEAR RE-REVIEW

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